

SECTION-D

Note: Long answer type questions. Attempt any three questions out of four questions. (3x10=30)

Q.33 Mention the various interview techniques one should apply in organisation for conducting interviews.

Q.34 How would you build self-esteem and confidence building among employees of an organisation.

Q.35 Write short notes on :-

- (i) Effective communication skills
- (ii) Scope of Public speaking in personality development.

Q.36 (i) Describe the various areas in an organisation, where manager can motivate employees

- (ii) What is the relationship between values and Ethics.

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5th Sem. / FAA

Subject : Personality Dev, Ethics and Values

Time : 3 Hrs.

M.M. : 100

SECTION-A

Note: Objective type questions. All questions are compulsory (10x1=10)

Q.1 Self - Esteem is the knowledge of _____.

Q.2 Advertisements factors contribute to negative body image. (Yes/No)

Q.3 Personality is the outcome of a series of psychological crisis. (True/False)

Q.4 "Self Motivation is the key to achievement of goals" (Yes/No)

Q.5 Self Introduction is _____.

Q.6 Delivering speech is the worst way is speaking from Notes. (Yes/No)

Q.7 Oral communication is the interchanges of _____ between the sender and receiver.

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124153

- Q.8 Verbal communication is better than non-verbal communication (Yes/No)
- Q.9 Ethics refers to principles, value and beliefs that define right and wrong behaviour (Yes / No)
- Q.10 Making Eye contact is the best way to establish a proper rapport with audience. (Yes/No)

SECTION-B

Note:Very short answer type questions. Attempt any ten questions out of twelve questions. (10x2=20)

- Q.11 Define self-introduction.
- Q.12 What do you understand by self-assessment?
- Q.13 Define leadership.
- Q.14 How you explain body language?
- Q.15 What do you understand by good communication?
- Q.16 Define Resume Writing.
- Q.17 What do you mean by social responsibility.
- Q.18 Define Business Ethics.
- Q.19 State two essentials of Group Discussion.
- Q.20 State different types of motivation.

(2)

124153

- Q.21 Define 'Public Relation'.
- Q.22 Give different forms of Business Ethics.

SECTION-C

Note:Short answer type questions. Attempt any eight questions out of ten questions. (8x5=40)

- Q.23 Explain the determinants of personality.
- Q.24 Give short note on Confidence Building.
- Q.25 What are the characteristics of people with high self-esteem?
- Q.26 State different types of Self-Assessment.
- Q.27 Give the essentials of Public speaking.
- Q.28 List out various presentation skills.
- Q.29 Distinguish Democratic & Autocratic leadership.
- Q.30 Discuss the scope of motivation in an organisation.
- Q.31 Discuss the importance of social responsibility in a business.
- Q.32 How would you write a good resume?

(3)

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