

- Q.4 Discuss the techniques of Management development programmes.
- Q.5 Discuss the causes, effects and control over absenteeism.
- Q.6 Detail on measures for building High Morale.
- Q.7 Discuss the essential characteristics and limitations of appraisal system.

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4th Sem. / DBM, IPM
Subject : Managing Men

Time : 3 Hrs.

M.M. : 100

SECTION-A

Note: Very Short Answer type questions. Attempt any 15 parts. (15x2=30)

- Q.1 a) Motivation-define.
b) Define-Absenteeism.
c) Define Organisation.
d) Career Planning.
e) Define Training.
f) Succession Planning.
g) Appraisal system.
h) Vestibule Training.
i) Labour Turnover.
j) Productivity.

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- k) Planning.
- l) On the Job Training.
- m) Morale.
- n) Executive development.
- o) Group Morale.
- p) Performance Appraisal.
- q) Types of Training.
- r) Factors influencing Morale.

SECTION-B

Note: Short answer type questions. Attempt any ten parts 10x4=40

- Q.2
- i) Discuss the factors influencing morale.
 - ii) Discuss the causes of labour turnover.
 - iii) Give the importance of training.
 - iv) Discuss any four types of training.
 - v) How would you measure labour turnover.
 - vi) Career planning Vs succession planning.

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- vii) Discuss the importance of performance appraisal system.
- viii) Difference between morale and motivation.
- ix) Difference between training & development.
- x) Impact of morale on productivity.
- xi) Difference between 'On the job' & 'off the job' training method.
- xii) Give the importance of succession planning.
- xiii) State the need of employee development.
- xiv) Give the merits of Performance appraisal.
- xv) Importance of Management Development Programme.

SECTION-C

Note: Long answer type questions. Attempt any three questions. 3x10=30

- Q.3 Explain the process of career planning in detail.

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