

- Q.31 Make a list of the qualities of good leader. Co-5
- Q.32 Write a short note on needs of stress management. Co-5

SECTION-D

Note: Long answer type questions. Attempt any three questions out of four questions. (3x10=30)

- Q.33 Discuss the main causes of stress and techniques of handling stress. Co-2
- Q.34 Draw a complete chart to show the traits of an effective leader. Co-5
- Q.35 Explain the needs of a high performance team for a successfully running business firm. Co-1
- Q.36 Define time management. Explain the main techniques of time management. Co-3

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SECTION-A

Note: Objective type questions. All questions are compulsory (10x1=10)

- Q.1 Team focus on collective performance. (True/False) Co-1
- Q.2 Functional team is a kind of team. (True/False) Co-1
- Q.3 Team does not provide faster way to work. (True/False) Co-1
- Q.4 Conflicting relationship can create emotional stress. (True/False) Co-2
- Q.5 Regular exercises can not manage stress. (True/False) Co-2
- Q.6 Time management means coordination to reduce the unnecessary events. (True/False) Co-3

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- Q.7 Delegation of work is not a kind of time management technique. (True/False) Co-3
- Q.8 Problem identification is an essential steps of decision making process. (True/False) Co-4
- Q.9 Participative leadership is also known as democratic leadership.(True/False) Co-5
- Q.10 Complete freedom of work is a feature of autocratic leadership. (True/False) Co-5

SECTION-B

Note:Very short answer type questions. Attempt any ten questions out of twelve questions. 10x2=20

- Q.11 What do you mean by functional team? Co-1
- Q.12 What do you understand by team functioning? Co-1
- Q.13 Mention any two types of team. Co-1
- Q.14 Define time management? Co-3
- Q.15 Define stress management. Co-2
- Q.16 Write any two type of stress. Co-2
- Q.17 Describe any two symptoms of stress Co-2
- Q.18 Write the name of any two types of leadership. Co-5

- Q.19 Write any two features of decision making process? Co-4
- Q.20 Define free-rein leadership. Co-5
- Q.21 What is autocratic leadership? Co-5
- Q.22 What do you understand by decision making? Co-4

SECTION-C

Note:Short answer type questions. Attempt any eight questions out of ten questions. (8x5=40)

- Q.23 Write a short note on benefits of team work. Co-1
- Q.24 What are the features of a good team? Co-1
- Q.25 How a high performance team can be built.Co-1
- Q.26 Write note on different types of leadership.Co-5
- Q.27 Explain decision making process in short.Co-4
- Q.28 What are the main techniques of stress management? Co-2
- Q.29 Describe the importance of time management. Co-3
- Q.30 What are the main importance efficient decisions making? Co-3

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