

- x) How will you take permission from your principal to come in the office?
- xi) How will you seek permission from your friend to leave his retirement party?
- xii) Write a short note on listening skills.
- xiii) How will you describe 'Red ford'?
- xiv) Change active voice into passive voice:
 - a) Someone cleaned the window.
 - b) He paints a wall.
- xv) Change the following sentences into negative forms:
 - a) The children sing a lovely song.
 - b) He speaks rudely.

SECTION-C

Note: Long answer type questions. Attempt any three questions. 3x10=30

- Q.3 Write a paragraph of 150 words on 'Role of India at Olympics'.
- Q.4 Describe in your own words the youth festival in your college.
- Q.5 Describe in detail about sending e-mails.
- Q.6 Write a paragraph of 100 words on the value of computers in our life.
- Q.7 How will you invite your friend to your birthday party?

No. of Printed Pages : 4

Roll No.

123041

4th Sem. / OMCA

Subject : English & Communication Skills - II

Time : 3 Hrs.

M.M. : 100

SECTION-A

Note: Very Short Answer type questions. Attempt any 15 parts. (15x2=30)

- Q.1
 - a) Define listening.
 - b) Define oral communication.
 - c) How is reading skill useful in our day-to-day life?
 - d) Define E-mail.
 - e) What do you mean by unity in a paragraph?
 - f) Make sentences from idioms : in black and white, rain cats and dogs.
 - g) Change into negative sentences
 - i) He hits me.
 - ii) My father is coming at night.
 - h) Change into interrogative sentences.
 - i) She cheated him
 - ii) You are required to attend the meeting.
 - i) Change into passive voice:
 - i) The farmer plough his land regularly.
 - ii) He has invited me to the party.

(160)

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- j) Make verbs from nouns :
 - i) Inspector ii) Admission
- k) Make the sentences using the words given:
 - i) advice, advise ii) award, reward
- l) Change into active voice:
 - i) A car was gifted to me by my friend.
 - ii) God be thanked
- m) Explain meaning of misspelt words:
 - i) Cast, caste ii) Break, Brake
- n) What is the role of coherence in a paragraph writing?
- o) Write the skills of effective listening.
- p) Define active voice.
- q) Give an example of changing interrogative sentence into negative sentence.
- r) What is the purpose of listening skill?

SECTION-B

Note: Short answer type questions. Attempt any ten parts 10x4=40

Q.2 Read the following passage carefully and answer the questions given below from (i) to (vi):

Growing up is not a simple process. Generally people take it as growing in age. It, in fact, means psychological maturity. Growing up actually gets reflected in our behaviour, our attitude to life and our reactions to different odd situations. We are really grown up when we

become mentally and emotionally mature enough to encounter the hardships and challenges of life smilingly. Growing up, indeed, is a continuous process which gets strength from our experience, our self-confidence and strong will and thus we learn to face our life boldly and confidently.

- i) What is not a simple process?
- ii) What does growing up mean?
- iii) How does growing up reflect?
- iv) How is growing up a continuous process?
- v) Give the synonyms of following words:
 - a) actually b) process
- vi) Make sentences by using the given words:
 - a) psychological b) confidently
- vii) Explain the idioms:
 - a) The black sheep.
 - b) A wild goose chase.
- viii) Explain meaning of misspelt words using sentences.
 - a) Altar, Alter b) Aught, ought
- ix) Change passive voice into active voice:
 - a) A poem is being recited by Ayusha.
 - b) The students were given an assignment by the teacher.